



Committee Name: Accreditation Steering Committee

Meeting Date: March 29, 2021

Meeting Chaired By: Dr. Stacy Thompson (ALO), Samantha Kessler

Start time: 3:00am

End time: 4:00pm

Minutes Prepared By: M.Wick

Attendees:

Stacy Thompson, Abigail Patton, Audrey Trotter, Christine Herrera, Dale Wagoner, Deonne Kunkel-Wu, Heather Clements, Heather Hernandez, Jamal Cooks, John Chan, Lael Adediji, Lannibeth Calvillo, Maria Wick, Megan Parker, Morgan Butler, Nathaniel Rice, Safiyyah Forbes, Thomas Dowrie, Cheree Manicki, Cynthia Gordon da Cruz, Martin Medeiros, Shannon Stanley, Yvette Nahinu, Jeanne Wilson, Yvonne Wu Craig.

Agenda Item	Information/Discussion	Action
1. Welcome	<ul style="list-style-type: none"> • Welcome from Accreditation Liaison Officer (ALO) 	
2. Approval of the 3/29/2021 Agenda	<ul style="list-style-type: none"> • Votes: March 29, 2021 <ul style="list-style-type: none"> • Yes -18 • No - • Abstentions-2 	<ul style="list-style-type: none"> • Shannon Stanley motioned to approve the agenda. • Megan Parker second the motion. <p>Agenda was approved for March 29, 2021.</p>
3. Approval of the 3/15/2021 Minutes and Participation List	<ul style="list-style-type: none"> • Votes: March 29, 2021 <ul style="list-style-type: none"> • Yes -18 • No - • Abstentions-2 	<ul style="list-style-type: none"> • Deonne Kunkel-Wu motioned to approve the minutes. • Christine Herrera second the motion. <p>Minutes were approved for March 29, 2021.</p>
4. The Chabot College Employee Accreditation Survey Spring 2021 findings- Cynthia	<p>Response Rates:</p> <ul style="list-style-type: none"> • Classified Professionals- (FT&PT): 66% • Faculty (Full-time): 75% • Faculty (Part-time): 18% • Administrators: 100% <p>Highlights/Strengths-</p> <ul style="list-style-type: none"> • Standard IA: Mission “I am familiar with the Chabot Mission statement.” <ul style="list-style-type: none"> ○ Agree/Strongly Agree (89%) <ul style="list-style-type: none"> ▪ 86% Classified Professionals ▪ 81% Faculty Part time ▪ 94% Faculty Full time ▪ 96% Administrators • Standard IB: “At Chabot, there is a college-wide commitment to student learning.” 	

- Agree/Strongly Agree (90%)
 - 86% Classified Professionals
 - 96% Faculty Part time
 - 89% Faculty Full time
 - 96% Administrators
- Standard IIA: “Overall, Chabot provides a high quality learning experience for students”
 - Agree/Strongly Agree (84%)
 - 80% Classified Professionals
 - 98% Faculty Part time
 - 80% Faculty Full time
 - 88% Administrators
- Standard IIA: “Academic freedom is upheld at Chabot”
 - Agree/Strongly Agree (87%)
 - 92% Faculty Part time
 - 85% Faculty Full time
- Standard IIA: “I use a variety of teaching methodologies as a response to the learning styles of students”
 - Agree/Strongly Agree (93%)
 - 88% Faculty Part time
 - 95% Faculty Full time
- Standard IIB: “Academic learning support services (tutoring, computer labs, and learning assistants) make effective contributions to student learning and success.”
 - Agree/Strongly Agree (84%)
 - 84% Classified Professionals
 - 79% Faculty Part time
 - 87% Faculty Full time
 - 83% Administrators
- Standard IIC: “Satisfaction with own use of following college services”
 - Agree/Strongly Agree: services with = or > 80%
 - 81% Campus Safety and Security
 - 81% Disabled Students Resources Center
 - 81% Online Teaching/Canvas Support
- Standard IIC: “I know where and how to refer my students to support services, as needed.”
 - Agree/Strongly Agree (84%)
 - 84% Classified Professionals
 - 74% Faculty Part time
 - 86% Faculty Full time
 - 90% Administrators

- Standard IIIA: “My administrators/supervisor encourages and supports my participation in professional development activities.”
 - Agree/Strongly Agree (83%)
 - 76% Classified Professionals
 - 92% Faculty Part time
 - 83% Faculty Full time
 - 86% Administrators
- Standard IIIB: “I feel safe on campus during daylight hours.”
 - Agree/Strongly Agree (93%)
 - 87% Classified Professionals
 - 95% Faculty Part time
 - 97% Faculty Full time
 - 91% Administrators
- Standard IIIB: “Overall, college facilities support learning programs and services at Chabot.”
 - Agree/Strongly Agree (80%)
 - 77% Classified Professionals
 - 86% Faculty Part time
 - 76% Faculty Full time
 - 95% Administrators
- Standard IVB: “The president effectively communicates across the campus about the major college and academic issues.”
 - Agree/Strongly Agree (83%)
 - 76% Classified Professionals
 - 86% Faculty Part time
 - 83% Faculty Full time
 - 80% Administrators

Potential areas of growth:

- Standard IB: “I use IR data in the planning and evaluation of my courses/program/unit.”
 - Agree/Strongly Agree (58%)
 - 42% Classified Professionals
 - 49% Faculty Part time
 - 69% Faculty Full time
 - 64% Administrators
- Standard IB: “I am familiar with the college’s (newly completed in Fall 2020) Educational Master Plan) long-term planning document).”
 - Agree/Strongly Agree (42%)
 - 46% Classified Professionals
 - 20% Faculty Part time

- 40% Faculty Full time
 - 84% Administrators
- Standard IIB: “The faculty & classified professionals are adequately involved in the selection of library materials in the fields.”
 - Agree/Strongly Agree (48%)
 - 30% Classified Professionals
 - 41% Faculty Part time
 - 59% Faculty Full time
 - 67% Administrators
- Standard IIC: “Satisfaction with own use of following college services.”
 - Agree/Strongly Agree (<50%)
 - 44% Children’s Center
 - 48% Food Services-Cafeteria
- Standard IIC: “The Counseling Division and Instructional Programs communicate with each other to make sure that students receive accurate information about courses and programs.”
 - Agree/Strongly Agree (47%)
 - 52% Classified Professionals
 - 42% Faculty Part time
 - 46% Faculty Full time
 - 47% Administrators
- Standard IIIA: Human Resources- Three Questions on Evaluations
 - Percentage of Agree/Strongly differed consistently in that Classified Professionals less likely to agree that evaluations were being conducted systematically, with a focus on effectiveness and in a way to encourage improvement.
 - Classified Professionals ranged from 49%-54% agreement
 - Faculty Part time, Faculty Full time, and Administrators ranged from 74%-85% agreement
- Standard IIIA: “Human Resource policies and procedures are equitably applied.”
 - Agree/Strongly Agree (49%)
 - 43% Classified Professionals
 - 52% Faculty Part time
 - 53% Faculty Full time
 - 55% Administrators
- Standard IIIC: “Across Chabot, equipment, software, and network connections are kept current and effectively support the institution’s management and operational functions.”
 - Agree/Strongly Agree (51%)
 - 59% Classified Professionals

	<ul style="list-style-type: none"> ▪ 53% Faculty Part time ▪ 43% Faculty Full time ▪ 68% Administrators • Standard IIID: “Institutional planning reflects a realistic assessment of financial resource availability and expenditure requirements.” <ul style="list-style-type: none"> ○ Agree/Strongly Agree (49%) <ul style="list-style-type: none"> ▪ 55% Classified Professionals ▪ 32% Faculty Part time ▪ 47% Faculty Full time ▪ 62% Administrators • Standard IIID: “In the college planning and budgeting process, I have a clear understanding of the role of ... [various shared governance committees].” <ul style="list-style-type: none"> ▪ Administrators are consistently the most aware of the role of these committees. ▪ Is there a need to reach out to other employee classifications so that everyone understands the roles? 	
5. Break out session suggestions or topics?		
6. Share out the draft spreadsheet	<p>Second “Final” drafts due: April 14th (so we can present to senates and start vetting)</p> <ul style="list-style-type: none"> • Written narratives for all Standards • Evidence: a two-column evidence list at the end of each section • Evidence: links within the written narrative • Conclusion at the end of each Section • Improvement plans, if applicable • An ACRONYM list at the end of each section • Page number in the middle of the footer • Times New Roman 12 pt. font 	
7. Break -out session		
8. Next Accreditation Steering Committee Meeting:	Monday, April 19, 2021 3:00pm	

Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students’ strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.

*Pending BOT Approval with EMP